

**INTERCOLLEGIATE CONSORTIUM FOR MASTER OF SCIENCE IN NURSING
COMMITTEE ON EVALUATION**

DATE: Sept. 7, 2017

TIME: 1:30 PM – 4:30 PM

LOCATION: SELU (Baton Rouge campus)

MEMBERS PRESENT: Drs. Donna Coffey Tari Dilks, Helen Hurst, Laurie Kinchen, Christy Lenahan, Ruby Miller (GFO), Tanya Schreiber, Twilla Sterling, Ann Warner and Lorinda Sealey

AGENDA	DISCUSSION	ACTION/PLAN
I. Call to order	I. Called to order by T. Schreiber, Chair.	
II. Approval of Minutes	II. Meeting minutes of 04.12.2017 distributed	Motion by T. Dilks to accept minutes. Motion 2 nd by C. Lenahan. Motion carried.
III. Agenda	III. Agenda distributed	
IV. Topics of Discussion	IV. Topics of Discussion	
A. Certification pass rate/employment status	A. Graduate Coordinators reported on each respective program's certification pass rate and employment status for spring 2017 graduates.	Coordinators to continue attempts in getting updates from graduates. Data to be included in the AACN (ICMSN) annual report.
B. LSBN and AACN Annual reports	B. H. Hurst reminded all, the LSBN and AACN annual reports are soon due. Template for each respective school to complete will be sent to Coordinators.	Data to be completed by each Coordinator and forwarded to H. Hurst
C. 3P & DRT exams	C. Coordinators were reminded to send spring 2017 3P and DRT exam reports to H. Hurst.	Committee to review reports at next meeting and make recommendations, as needed.
D. Alignment Tables	D. H. Hurst reported on gaps in alignment tables (PMHNP, Educator, and Executive) that need to be completed. The completed FNP alignment table to be sent to coordinators, to use as an example.	Completed alignment tables to be approved at October 12 Coordinators meeting.
E. EOC Aggregate reports	E. Coordinators to review spring 2017 EOC aggregate data recently sent by H. Hurst. Only course sections that received one or more item(s) below the 90% benchmark are included in the report. A. Warner indicated that some items may not be applicable to certain courses.	Coordinators to discuss findings with respective course faculty. Recommendations to be presented at next Eval. Committee meeting. ULL Grad Assistants will continue to aggregate EOC evals.

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F. SEI and EOC Evaluations	F. This was 1 st semester the revised EOC tool was used. A. Warner reported that D. O'Blanc (McNesse) is able to format the EOC and SEI into one tool. Committee made recommendations to shorten # of SEI questions.	Revised SEI items to be incorporated in EOC/SEI tool and EOC likert-scale ratings to be reversed to align with SEI ratings. D. O'Blanc will mail survey link directly to each student and tabulate responses. Final reports to be sent to each respective Grad Coordinator who, in turn, will disseminate to each respective course faculty. Use of new tool to begin fall 2017.
G. Graduate Exit Survey	G. Discussion ensued regarding the lengthy Graduate Exit Survey. Several suggestions were made. D. Coffey offered to draft a new survey and will incorporate new program and student outcomes.	D. Coffey to draft a new Graduate Exit Survey and present draft at next Eval. Committee meeting.
H. Alumni Survey	H. Discussion ensued regarding the poor response rate on the Alumni Survey. The process needs reconsideration (ie. phone calls vs surveymonkey).	Current process as indicated on the SPPE to be re-examined with recommendations presented at next Eval Committee mtg.
I. SPPE	I. Current SPPE will require updating, revisions in some areas, and a column added for summary of data findings, and recommendations and actions regarding Expected Outcomes (EO).	H. Hurst and T. Schreiber to conduct initial SPPE document and review current processes then present recommendations at next Eval Committee mtg.
J. CIPR	J. CIPR writing assignments will be required with some overlapping among committees.	
K. Evaluation Workshop	K. Deans agreed to share costs of GFO meeting and Evaluation Workshop.	GFO meeting and Evaluation Workshop 03.15.2018 at Oilman's Club in Lafayette. Evaluation workshop planning to begin soon.
L. Other	L. T. Dilks distributed the revised Preceptor Evaluation of Nurse Practitioner Student for N 591/691, 592/692, 593/693 & 594/694 courses.	T. Dilks to upload tools in the Graduate Coordinators drop box to disseminate to PMHNP faculty.
V. Adjournment	V. Meeting adjourned at 4:30 PM. The next meeting scheduled for November 16	Motion by T. Sterling to adjourn. Motion 2 nd by D. Coffey. Motion carried.

Respectfully submitted: Tanya Schreiber, DNS, APRN